

RESPONSE TO QUESTIONNAIRE MUST BE POSTMARKED BY APRIL 30, 2007

BUILDING QUESTIONNAIRE FOR TEST AND CLEAN PROGRAM

In order to assist EPA in evaluating your building for the Test and Clean Program and to aid in our understanding of the results of any testing that may be performed, EPA is seeking information about ownership, building configuration, cleanup activities, renovation, sampling, analytical results and air monitoring performed in your building following the collapse of the World Trade Center. Please answer the questions below and send your response and the signed certification of answers to EPA:

1. State the legal name, address and telephone number of the current owner of the building, or if there is more than one owner, or more than one name, the legal names, addresses and phone numbers of each. If the entity with legal authority for the building is a tenant, state the legal name, address and telephone number of the tenant, as well as the name of the current owner.
2. For what period of time has the building been owned by those owners identified in question 1, above.
3. State the legal name, address and telephone number of the current manager or managing agent for the building, and the legal name, address and telephone number of the manager or managing agent for the building on September 11, 2001.
4. State the nature of the business or other activities currently conducted in your building.
5. With regard to the interior of your building, please provide a detailed summary of the cleanup activities performed in the interior of the building following the collapse of the World Trade Center. In addition, state the nature of any repair, replacement and renovation performed in the building.
6. If sampling and/or monitoring and/or any hazard assessment was performed for your building following the collapse of the World Trade Center, kindly provide copies of the hazard assessment, all sampling results, including any bulk sampling results, and air monitoring results for the building.
7. If damage reports were prepared for insurance claims for your building or to obtain funding from the Federal Emergency Management Agency, kindly provide copies of those reports to help EPA understand conditions in your building following the collapse of the World Trade Center.
8. With regard to the exterior of your building, state whether the building owner, its representative, or the City of New York performed exterior cleanup and/or sampling for the building. If the work was not done by the City of New York, kindly provide a detailed

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summary of the nature of the cleanup work performed for the exterior your building and provide copies of all sampling and monitoring results, and any hazard assessment.

9. State the names, telephone numbers and present or last known addresses of individuals whom you believe may have knowledge, information or documents regarding sampling, monitoring, cleanup and other work activities at your building following the collapse of the World Trade Center.

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CERTIFICATION OF ANSWERS For BUILDING QUESTIONNAIRE

State of _____

County of _____

I certify that I have answered these questions to the best of my ability and provided the requested documents. I believe that the submitted information is true, accurate, and complete, and that all documents submitted are complete and authentic unless otherwise indicated. I am aware that there are penalties under federal law for submitting false information.

Signature

Date

Name and Title (PRINT)

**BUILDING REQUEST AND CONSENT FOR ACCESS FORM
LOWER MANHATTAN TEST AND CLEAN PROGRAM**

Address of Building _____

New York, New York

Name of Authorized Building Representative _____

Business Address _____

Telephone Number _____

REQUEST

As authorized representative for the owner(s) and manager(s) (Building Management) of the building identified above, I have considered the information provided by the U.S. Environmental Protection Agency (EPA) about sampling and cleaning indoor areas and evaluating heat/ventilation/air conditioning (HVAC) system(s) in the building.

CONSENT

Building Management consents to employees, authorized representatives and contractors of the EPA having access to the building for evaluating, sampling and cleaning activities. We understand that these activities are to be performed under the authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. § 5121 et seq.

Building Management understands that these activities may require access to HVAC systems and common areas. Building Management agrees that the contractors may use the building's electricity and water.

Building Management agrees to inform the EPA contractor of any applicable rules for the building, including, for example, time restrictions, appropriate entrances to the building, and elevator usage **at least three business days prior to the scheduled work**. Building Management agrees to notify the EPA contractor as early as possible, but **no later than one business day before the scheduled** date for sampling and, if necessary, cleaning activities, if it is necessary to cancel and reschedule.

Building Management agrees to use best efforts to ensure the safety and security of fragile and valuable objects, including but not limited to decorative objects and art works located in the building. Such efforts will include, but not be limited to

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the following: Prior to the date scheduled for commencement of sampling and cleaning, Building Management agrees to remove valuable and/or fragile objects and/or to secure them in sealed containers for protection. Building Management agrees to identify with specificity to the EPA contractor valuable or fragile objects that cannot be moved or secured, or that require special handling, prior to the commencement of the sampling and cleaning in order to make provision for their safety and security. Such identification shall be in writing and shall state the estimated value of all the objects listed. (Form attached).

Building Management agrees to prepare a written list of the items (e.g., certain carpets, soft furnishings or wall coverings) that could be damaged by water, and to notify the cleaning contractor not to use water on those items. (Attach Form for such items hereto).

Building Management understands the representations of EPA that sampling and cleaning for the Building will be performed by contractors retained by EPA, that the contractors performing sampling and cleaning activities are required to maintain insurance coverage for commercial general liability, workers compensation and environmental impairment liability related to this work, and they are also bonded to cover loss by theft or destruction of property. The contractors are required to maintain such insurance at all times that they are sampling and cleaning in the building.

Building Management understands that this agreement will cover sampling and cleaning services. Building Management agrees to accept cleaning services, if necessary, that will be provided as part of the program. Cleaning services include cleaning porous materials; not their replacement or disposal. Any cleaning services that may be offered can be declined in writing.

Building Management understands that its authorized representative may be present and observe the sampling and cleaning activities being performed in the Building provided the authorized representative complies with the health and safety plan and other health and safety-related instructions for the work that will be provided by EPA's contractors and/or EPA.

SAMPLING RESULTS

Building Management understands that at the conclusion of the work, EPA will provide the undersigned (and upon request occupants and others) the results of the sampling activities in the building.

AUTHORIZED SIGNATURE

I certify that I am fully authorized to enter into the terms and conditions of the Test and Clean Program and to execute and legally bind the building and deliver this request and consent for access to EPA. In support of this certification, I am attaching to this "Building Request and Consent for Access Form" appropriate legal documentation of my authority such as, e.g., a resolution of a condominium board or cooperative board, a deed, long-term lease for the entire building, or other legally sufficient indicia of ownership and/or authority. In addition, I certify that I understand and agree to the terms and conditions of this request and consent for access.

Signature

Date

Name and Title (PRINT)

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**FRAGILE AND VALUABLE OBJECTS FORM
LOWER MANHATTAN TEST AND CLEAN PROGRAM**

Name of Authorized Representative

Address of Building

New York, New York

The fragile and/or valuable objects listed on this form and located in the building identified above cannot be moved or secured and/or require special handling prior to the commencement of sampling and, if necessary, cleaning to make provision for their safety and security. Any claim related to any object in the building shall be accompanied by appropriate documentation of value, i.e., a sales invoice for the object or a notarized appraisal from a qualified expert.

<u>OBJECT AND DESCRIPTION</u>	<u>ESTIMATED VALUE</u>	<u>DATE ACQUIRED</u>
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